



TAMIL NADU TEACHERS EDUCATION UNIVERSITY

CHENNAI - 600 097

NOTIFICATION

Date: 29/11/2024

*Applications are invited from the eligible candidates for promotion under Career Advancement Scheme (CAS). The teachers eligible for promotion to Assistant Professor (**Stage 2 to Stage 3**) are informed to submit **THREE COPIES** in the prescribed formats along with Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS).*

*The eligible teachers working in this University are requested can be download the application form from the University website (www.tnteu.ac.in) and the filled in application/form in all respects and other relevant documents in support of their claims are to be submitted to the Registrar **on or before 30.12.2024.***

The applicants should submit the filled in application to the Registrar along with all the enclosures on or before the last date. The filled-in application should be countersigned by the HOD, Dean and IQAC Director.

B. Raju
Registrar (i/c)

CAS - 2024

Emp.ID:



தமிழ்நாடு ஆசிரியர் கல்வியியல் பல்கலைக்கழகம்
TAMILNADU TEACHERS EDUCATION UNIVERSITY
Application form for promotion under Career Advancement Scheme (CAS)
(As per UGC Regulations 2018 & G.O.(Ms).No.5, Higher Education (H1) Department, dated 11.01.2021)

Please tick the relevant box

☐	Assistant Professor (Senior Scale/Academic Level 11) to Assistant Professor (Selection Grade/Academic Level 12)
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Paste
self-attested
Recent Passport
Size Photograph

Name :

Designation :

Department :

Assessment Period : From _____ to _____

PART – A

1. Name (in Block Letters) :
2. Father's Name (in Block Letters) :
3. Mother's Name (in Block Letters) :
4. Date of Birth and Age :
5. Gender : Male/Female
6. Nationality :
7. Category (General/BC/MBC/DNC/SC/ST) :
8. Current Designation :
9. Current Pay Scale :
10. Date of Confirmation of Present Post :
11. Date of Appointment in the TNTEU :
12. Position and Academic Level applied for :
13. Date of Last Promotion :
14. Date of Eligibility for Present Promotion :
15. Details regarding the rejection of your
earlier CAS application.
If yes, provide the reason of rejection :
16. Address for Correspondence
(with PIN Code) :
17. Permanent Address (with PIN Code) :
18. Mobile Number :

19. Landline Telephone Number (with code) :

20. E-mail ID :

21. Academic Qualifications

A. Academic Qualifications (other than research degrees)

Degree/ Certificate	Name of the Board/ University	Year of Passing	Percentage of marks obtained	Division / Class / Grade

B. Academic Qualifications: Research Degrees

Degree	Title of Dissertation / Thesis	Date of Award	Name of the University
M. Phil.			
Ph.D./D.Phil.			
D.Sc./D.Litt.			
Others			

22. Position(s) held prior to joining this University, if any:

Designation	Name of the Employer	Date of Joining	Date of Leaving	Gross Salary with AGP/Scale of Pay/Total Pay	Reason for Leaving

23. Posts held after Appointment at the University:

Designation	Department	Period		Pay Scale/Academic Grade Pay/Total Pay
		From	To	

24. Teaching Experience: PG teaching (in years): UG teaching (in years):

25. Research experience (excluding years spent in M.Phil./Ph.D.) (in years):

26. Field of Specialization

a).....

b).....

27. Details of Orientation/Refresher Courses/Short term courses attended:

Name of the	Name of the Institution	Duration		Sponsoring Agency
		From	To	

28. Number of Ph.D. s awarded under your guidance:

Name of the Candidate	Full Time/Part Time	Date of Ph.D. Viva	Month and year of Degree awarded

Signature of the Candidate

PART – B:

(As per UGC Regulations 2018, Appendix II)

Table1: Assessment Criteria and Methodology for University Teachers

**A. Teaching, Involvement in the University Students related Activities/
Research Activities*:**

- 1. Teaching: (Classes taught includes sessions on tutorials, lab and other teaching related activities) (Give semester-wise details, wherever necessary)**

S. No	Assessment Year	<u>Teaching</u>		% of assigned classes taught (Number of classes taught/total classes assigned)x100
		Total Classes (hours Assigned)	Number of Classes (hours) Taught	
1	Year 1			
	Year 2			
	Year 3			
	Year 4			
	Year 5			

* Should be claimed by the applicant with supporting documents.

APPENDIX II

TABLE 1 (2)

- 2. Involvement in the University Students related Activities / Research Activities*:
(Provide details with supporting documents)**

Item	Activity	Self Scores Good/ Sat/ Non Sat	Verified Score	ENC
a.	Administrative Responsibilities such as Head, Chair Person, Dean, Director, Coordinator, Warden, etc. YEAR 1. 1. 2. 3. YEAR 2. 1. 2. 3.			

b.	Examination and Evaluation Duties assigned by the University or attending the examination paper evaluation 1. 2. 3.			
c.	Students related cocurricular, extension and field based activities such as student clubs, career counselling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services 1. 2. 3.			
d.	Organizing seminars/Conferences/Workshops and other University activities 1. 2. 3.			
e.	Evidence of actively involved in supervising Ph.D. students 1. 2. 3.			
f.	Conducting minor or major research project sponsored by national or international agencies 1. 2. 3.			
g.	At least one single or joint publication in peer reviewed or UGC list of Journals 1. 2. 3.			

3. Research Papers published during the Assessment Period in peer-reviewed or UGC listed Journals *:

S. No	Title of the Research Paper	Name of the Journal	Vol., PP No. & Year	Type of Authorship (First author/corresponding author/Principal/Co-author)	Impact factor	S.No in UGC listed Journals

*** Full Papers should be submitted.**

DECLARATION

I hereby certify that the information/documents provided by me are correct and verifiable, and I have carefully read the relevant provisions relating to promotion under Career Advancement Scheme (CAS) contained in relevant UGC Regulations, as amended from time to time.

Place :

Name and Signature

Date :

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Forwarded by

**Head of the Department
(Office Seal)**

Dean of Faculty

Observations/Recommendations of Director, IQAC:

.....

Signature of the Director, IQAC

C. CAREER ADVANCEMENT SCHEME (CAS) FOR UNIVERSITY TEACHERS

I. Assistant Professor (Senior Scale/ Academic Level 11) to Assistant Professor (Selection Grade/ Academic Level 12)

Eligibility:

- i) Assistant Professors who has completed five years of service in Academic Level 11/ Senior Scale.
- ii) A Ph.D. Degree in the subject relevant/allied/relevant discipline.
- iii) Has done any two of the following in the last five years of Academic Level 11/ Senior Scale: Completed a course/programme from amongst the categories of Refresher Courses/ Research Methodology/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/Technology Programmes/Faculty Development Programme of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/ programme of atleast two weeks (ten days) duration), or, completed one MOOCs course in the relevant subject (with e-certification); or contribution towards the development of e-content in 4-quadrant (at least one quadrant) minimum of 10 modules of a course/ contribution towards the development of at least 10 modules of MOOCs course/ contribution towards conduct of a MOOCs course during the period of assessment.
- iv) Published three research papers in the peer-reviewed journals or UGC-listed journals during assessment period.

CAS Promotion Criteria:

A teacher shall be promoted if;

- i) The teacher gets a 'satisfactory' or 'good' gradient he annual performance assessment reports of at least four of the last five years of the assessment period, (as prescribed in Appendix, Table 1) and;
- ii) The promotion is recommended by the Screening-cum-evaluation committee.